



Office: 01635 866446
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Company Assessment Application Form

Part A needs to be completed by the Agent and **Parts B and C** are to be completed by the Company. The sections to be completed depend upon the constitution of the Company to be assessed and are indicated within the body of the Application Form.

Please complete this form and then return it to Henwick Properties.

Part A – to be completed by the Henwick Properties:

Agent Name

Contact Name Contact Tel

Property Details

House/Flat Name/Number

Street

Town

County

Postcode

Total Rent (pcm)

Tenancy Start Date

Tenancy Period

Part B – to be completed by the Company applying for the Tenancy

Please state the full names of all occupiers of the property over the age of 18:

Occupier 1.....DOB.....

Occupier 2.....DOB.....

Occupier 3.....DOB.....

Occupier 4.....DOB.....

Occupier 5.....DOB.....

Part B (cont'd)

Full Company Name

Contact Name

Position Held

Address of Company

Telephone

E-Mail

Public Ltd

Private Ltd

Partnership

Sole Trader

Proprietor

Other
(Please explain)

If Private Ltd or PLC please provide registration number

Year Incorporated

Details of Accountant or Auditor *(please authorise your Accountant/Auditor to provide a reference)*

Name of Practice

Contact Name

Address

Postcode

Telephone Number

E-Mail

Details of Bank/Building Society

Organisation Name

Tel No

Address

Account Name

Sort Code

Account Number

Part B (cont'd)

Partnership/Sole Trader/Proprietor Details

Partner 1 (Name)

Address

Postcode

Telephone No

E-Mail

Partner 2 (Name)

Address

Postcode

Telephone No

E-Mail

Trader Ref 1
(Name & Position)

Address

Postcode

Telephone

E-Mail

Trader Ref 2
(Name & Position)

Address

Postcode

Telephone

E-Mail

Part C To be completed by the Applicant Company

Consent:

In connection with this application a search will be carried out by Henwick Properties to check all or any of the details which have been submitted.

I expressly consent to passing the results of any such search or assessment to my prospective Landlord(s) for the purpose of assessing this application.

Please sign and date the form for and on behalf of the Company

Signed

Date

Position in Company

Please complete this form and then return it to Henwick Properties.